

# Communication @ PGS

At PGS we have an 'open door' policy to all of our families. You are always welcome to come in to discuss any issues. We thought it would be useful to remind you of all of our communication channels.

A. Class teacher — (to discuss your child's attainment and progress, initial friendship concerns and other concerns). You can speak to the teacher to make an appointment at the beginning or end of the day, however it is often easier to ring the office to make an appointment.

B. Ms Strange— You will find me most mornings and evenings at one of the school gates or please ring to make an appointment

C. Mrs Jones and Mrs Shipman—Any pastoral concerns

D. Mrs Jones (SENCo) - To discuss any concerns regarding Special Educational Needs

E. Governors— If you would like to contact our Governors please email Chair of Governors Mark Claydon ([markclaydon@gladwin.brighton-hove.sch.uk](mailto:markclaydon@gladwin.brighton-hove.sch.uk))